



## THE ROLE OF STUDENT GOVERNOR

South Staffordshire College is an independent Further Education Corporation and an exempt charity operating under its own Instrument and Articles since 1993, secondary legislation established under the Higher and Further Education Act 1992. The College is based on five sites at Tamworth (Croft Street - main site and TORC), Lichfield, Cannock and Rodbaston. Its diverse range of courses are delivered on and off campus across the districts of Tamworth, Lichfield, South Staffordshire and Cannock.

Governors take joint responsibility for its educational character (the kind of provision it makes for the student groups it serves) and for ensuring that it is well managed and solvent. Each governor brings to the governing body a mix of knowledge, skills and abilities which are unique, but which compliment those of other governors to provide a range of expertise which aims to give strategic direction to the senior management of the college.

The governing body is made up of 16 people from all walks of life, including volunteers from the local community and local businesses. The total also includes the Chief Executive and Principal, two staff members and two student members. All governors are Charity Trustees.

Operational responsibility is delegated to Claire Boliver, the Chief Executive and Principal and members of the Executive Leadership Team.

The governing body meets nine times per year and meetings commence at 9 am.

### THE STUDENT GOVERNOR:

- To participate actively and constructively in meetings of the Board and the appropriate committees and, in doing so, to assist the Board in its oversight of the College's activities and effectiveness of College management.
- Must put aside personal agendas and put forward the '**view of a student**'; acting in the best interests of the College at all times. **The student governor is not a student representative and is not expected to bring issues to the Board on behalf of the students nor to report back to students on the Board's business.**
- To attend meetings of the Board of Governors and commits to a target attendance of 75%.
- To attend other occasional events arranged by the College.
- If requested, to be a member of at least one committee of the Board and to attend the necessary meetings.
- Abides by the Code of Conduct for governors as approved by the Board.
- Declare any relevant financial, business and personal interests in accordance with the Register of Interests approved by the Board.
- Abides by all Governance policies and rules relating to confidentiality, data protection and other relevant legislation.
- Commits to reading papers in advance of meetings and seeking clarification where required from the Clerk to the Corporation.
- To act as an ambassador for the College and to foster good relations between the College and the local community.
- Always to act in the best interests of the College and not to speak or vote as if mandated by other persons or bodies.

### PERSONAL ATTRIBUTES:

- To take an active interest in Further Education in general and in the College in particular.
- A passion to maintain standards and make the College a better place.
- A willingness to act as part of a team
- A Commitment to attend meetings and engage with fellow students through the class rep system and Student Council.
- Ability to speak up and put forward ideas and your own views in an appropriate manner
- Ability to listen and consider the views of others.

**Note:** Students are appointed as governors for a one-year term but cease to be eligible once they complete their course of study and are no longer enrolled as a student of South Staffordshire College.

Estimated time commitment required: a minimum of 4 hours per month.

*Please get in touch with Mary Mellor, Clerk to the Corporation, for further details and to apply. Please also supply the name, College email address and phone number of 2 other students who are willing to provide a reference for you and send it to: [mary.mellor@southstuffs.ac.uk](mailto:mary.mellor@southstuffs.ac.uk) no later than **Friday 22<sup>nd</sup> October 2021**. Only appointed Course Reps are permitted to apply for this role.*